Ponchatoula Area Recreation District No. 1
19030 Ponchatoula Park Dr.
Ponchatoula, LA 70454
Conference Room - Gym
Regular Board Meeting Minutes
Thursday, November 14, 2024

6:00 p.m.

I. Call to Order: Terry Byers, Chairman

The public hearing was called to order by Terry Byers, at 6:01 p.m.

II. Roll Call: Terry Byers (P), Marshall Graves (P), Roger Kennedy (P), Patricia Landaiche (P), Kyle Mitchell (P)

Visitors: Letisha Smith, Wesley Fletcher, Mark Verbois

III. Approval of Minutes: October 7- Special Meeting

Motion by Kyle Mitchell Seconded by Marshall Graves Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

IV. Approval of Financials: September 1–September 30, 2024, & October 1–October 31, 2024,

Motion by Kyle Mitchell Seconded by Roger Kennedy

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

V. Public / Guest Comments:

None

VI. Reports:

- a. Chairman Report-Terry Byers
 - 1. Thank everyone for attending.
- b. Director's Report Mark Verbois
 - 1. Reported on his upcoming plans for the park.
- c. Facilities Report- Wesley Fletcher*
 - 1. Pressuring washing of the gyms was completed.
 - 2. The elevator company is now waiting on the parts to repair the elevator.
 - 3. Fletcher brought up other repairs and maintenance needed.
- d. Supervisor's Report-Letisha Smith*
 - 1. PARD was voted "Best of Tangipahoa" for the 2nd year in a row.
 - 2. Reminded the board of the Sexual harassment and Ethics training.
 - 3. Gave the board an update on when the LAMP account was opened.
 - 4. Gave the board dates as to when she will be on vacation.

- e. Recreation Coordinator- Letisha Smith*
 - 1. Letisha Smith went over the dates of the Christmas event, events, and activities. New activities include Toddler Time and Senior Bean Bag Baseball.

VII. Old Business:

- a. Inclusive Playground
 - 1. Smith handed out the catalogs the Jaycees printed for the playground.
- f. Cooperative Endeavor Agreements
 - 1. It was suggested that the discussion on Cooperative Endeavor Agreements be tabled until the new Director, Mark Verbois, could look into it more.
- g. Rentals
 - 1. It was suggested that the discussion on Rentals be tabled until the new Director, Mark Verbois, could look into it more.

VIII. New Business:

- a. The 2025 Proposed Budget and 2024 Amended Budget was introduced. Next board meeting/Public meeting in December to Amend 2024 and Adopt 2025.
- b. The addition of the new Director, Mark Verbois, to the financial accounts was voted on.
 Motion by Kyle Mitchell Seconded by Marshall Graves
 Favor: 5 Opposed: 0 Abstained: 0 Absent: 0
- c. The board decided to move the December 12, board meeting to December 13.
- d. It was suggested by the Chairman, Terry Byers that the Director and Assistant would work on the job descriptions.

X. Adjournment:

Motion by Kyle Mitchell Seconded by Marshall Graves Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

The meeting was adjourned at 7:14 p.m.

The board went into Executive Secession.